



KENTUCKY REGISTERED SANITARIAN EXAMINING COMMITTEE

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Secretary-Cabinet Representative

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Matt Rhodes, R.S.
Committee Chair

**Kentucky Registered Sanitarian Examining Committee Meeting Minutes
June 1st- June 2nd, 2016
Kentucky Dam Village State Resort Park**

Matt Rhodes called the meeting to order.

Those in attendance for the meeting were: Matt Rhodes, Kathy Fowler, Amy Bryant, Juli Conner, and William Gene Thomas.

The committee reviewed the March 2nd - March 3rd, 2016 meeting minutes for final approval and posting on the webpage. Juli Conner made a motion to accept the minutes. William Gene Thomas seconded the motion. The motion passed 3 to 0.

The committee discussed the report of suspended Registered Sanitarians provided and decided to reach out to those individuals.

The committee reviewed a proposed budget sheet for FY17 provided by Matt Rhodes. The committee reviewed the revenue and expenditures for FY16 and proposed a budget for FY17 and FY18. Based upon the financial reports provided by the Division of Administration and Financial Management for FY16, the estimated expenditures per year for the Registered Sanitarian Program is \$11,000.00 and the estimated revenue per year is \$7,800.00. Typical expenditures per year include quarterly meetings (\$7,200), honorarium requests (\$2000), RS plaques (\$150), and RS supplies (\$1650). The committee determined that based upon the financial reports that there is a deficit of \$3,200.00. The committee recommended that an increase in the annual renewal fee from \$12.00 to \$20.00 would increase revenue. The committee ask Kathy to discuss the process of updating Section Four of 902 KAR 10:030 with Laura Begin.

The committee reviewed the list of approved Environmental Health, Biological Sciences, and Physical Sciences coursework required for RS applicants. The committee reviewed Section Two of 902 KAR 10:030 and determined that the KAR needs to be updated from (18) semester hours, to (24) semester hours in the basic physical, chemical, biological, or sanitary sciences. The committee agreed to defer further discussion until the next RS meeting.

The committee reviewed new applicants for registration. The Committee Chairman signed off on the application for Matthew Woods, Austin May, Michael Peters, and Robert Razor. Juli Conner made a motion to accept new applicants who successfully completed the exam. William Gene Thomas seconded the motion. The motion passed 3 to 0.

To Protect and Promote the Public's Health by Ensuring a Sanitary, Safe and Healthy Environment to Live and Prosper



The committee discussed the current RS Exam and requested to review the pass/fail rate of the individuals that have taken the exam since January 2016. Amy agreed to provide a pass/fail report for the review of the committee at the next quarterly meeting in September.

The committee discussed the upcoming reappointments for Region A and Region B. The committee ask Amy to draft a voting form for Region A and Region B. Amy agreed to draft a voting form for the committee to review at the next quarterly meeting in September.

The committee proposed some dates and locations for the upcoming quarterly meeting. The committee decided that Barren River State Resort Park or Rough River State Resort Park would be suitable for the September RS meeting.